

Aug. 31, 2021 to June 3, 2022

# Montrose Discovery Preschool

## General Information

Montrose Discovery is a childcare program licensed by the Maryland Department of Education Office of Childcare. Our staff are caring professionals with years of experience with children. The programs are developed to focus on social and academic skills necessary for kindergarten, while promoting self-confidence and individual expression.

- Children must be 3 years old and toilet trained before they start.
- Registration is ongoing throughout the year as spaces are available.
- Programs are closed on all federal holidays. Other closings are listed in the registration packet.

## Fee Information

On the first business day of each month, payments will be automatically charged/debited to your MasterCard or VISA. You must complete an "Authorization to Charge" form, which will be included in your packet. You may also pay by check or money order. Voucher payments are also accepted.

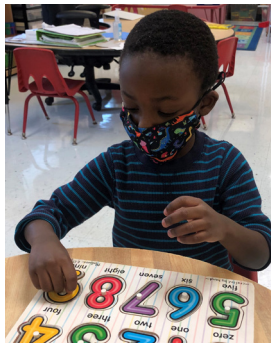


Parents are responsible for obtaining and completing the necessary paperwork from City Hall and providing it to the Recreation and Parks Department prior to starting the program:

- A fee of \$100 is due upon registration.
- First month's tuition can be pro-rated and is due upon enrollment. Payments will be due on the first of each month thereafter.
- If your monthly payment is late or declined, you will be charged a \$10 processing fee.
- Withdrawal from the program requires a four-week written notice and a \$50 withdrawal fee. Withdrawals are only completed at the end of a calendar month.
- Transferring from one course to another, if space is available, will require a \$50 fee.



451 Congressional Lane, Rockville, MD 20852



## Monthly Fee

The fee below is the approximate amount charged monthly.

OPERATION SCHEDULE	HOURS	RESIDENT MONTHLY RATE	NONRESIDENT MONTHLY RATE
Aug. 31, 2021	9:30 a.m.-1 p.m.	\$590	\$680
to June 3, 2022	8 a.m.-5:30 p.m.	\$1,130	\$1,290

## Your Child May Start the Program When

- Initial fee is paid.
- All necessary forms are completed and submitted to the City of Rockville Recreation and Parks Department.

## To Register

Fill out a registration form and return it with a non-refundable \$100 registration

fee. Once space for your child is confirmed, you will be given a packet of forms required by the MSDE Office of Child Care and City of Rockville regulations. All forms, some of which need

to be completed by your child's doctor, must be filled out before your child may start the program. No online or telephone registrations. Fax registration forms to 240-314-8659/Attn: Childcare.

## Mail or bring registration forms to

City of Rockville  
Dept. of Recreation and Parks  
111 Maryland Ave.  
Rockville, MD 20850  
Attn: Childcare



**CHILD CARE PROGRAMS REGISTRATION 2021-2022**

www.rockvillemd.gov/preschool • 240-314-8620

One form per family or address. \*Required information.

FAMILY INFORMATION: \*Home Phone # \_\_\_\_\_ \*Email: \_\_\_\_\_

**\*Main Contact:**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Cell # \_\_\_\_\_ Work # \_\_\_\_\_ Sex \_\_\_\_\_

**\*Second Contact:**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Cell # \_\_\_\_\_ Work # \_\_\_\_\_ Sex \_\_\_\_\_

\*Address: \_\_\_\_\_ Street \_\_\_\_\_ City \_\_\_\_\_ State &amp; Zip Code \_\_\_\_\_

\*Emergency Contact: (other than parent) \_\_\_\_\_ Daytime Phone # \_\_\_\_\_

**PARTICIPANT INFORMATION**

*Last Name	*First Name	*D.O.B.	*Sex	All- Day or Half-Day	Monthly Fee	*Start Date
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

I need a modification because of disability for this program: ☐ YES ☐ No

**Individuals with Disabilities:** We encourage individuals with disabilities to register and participate in Rockville recreation programs. To adequately plan for a successful and rewarding experience, we will discuss with you how we can best serve you. You can start this process by calling our office at 240-314-8620, or by checking YES to the question above and a Recreation and Parks staff member will contact you. We ask that you inform us prior to the activity start date. Ample time is needed to secure auxiliary service and aides.

Registration Fee: \_\_\_\_\_

First Month Tuition: \_\_\_\_\_

Sibling Discount: \_\_\_\_\_

TOTAL: \_\_\_\_\_

**\*Payment Method: (check one)**☐ Credit Card (check type)
☐  ☐  Exp. Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Card # \_\_\_\_\_

Card Holder Name: \_\_\_\_\_

Signature: \_\_\_\_\_

☐ Cash (walk-in only)☐ Check Enclosed - check # \_\_\_\_\_**TWO EASY WAYS TO REGISTER:**

- 1. Fax:** 240-314-8659/Attn.: Child Care (Credit Card only)
- 2. Mail:** City of Rockville, Attn: Dept. of Recreation and Parks/Child Care  
111 Maryland Ave., Rockville, MD 20850



**Preschoolers learn through play  
while participating in music, cultural  
activities, art, crafts and time outdoors.**



**240-314-8620**  
**www.rockvillemd.gov/preschool**